

Injectable Aesthetics Academy Ltd Risk Assessment Policy

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**Intended Audience: All Staff, Learners and
Partners**

Risk Assessment and PPE

A risk assessment should be completed by the trainer/assessor before commencing. The assessment is to be documented on appendix A and forwarded to the Coordinator/centre Manager on completion of the course/assessment. If any risk is deemed too high, then the trainer/assessor shall contact the Coordinator/Centre Manager for further guidance before commencing. All training centre personnel shall wear the relevant PPE required by the company standard or site standard set at that time.

Hazards to be aware of in assessment or Training environments:

- Location for learners to meet for briefing.
- Location of learners during other assessments.
- Location, briefing and sight of company risk assessments and method statements.
- Weather and traffic conditions.
- Parking and access/egress from training facilities.
- Facilities such as drinking water and toilets.
- Disabled access and egress.
- Signed and displayed escape routes and fire warning alarm/evacuation procedures, including muster points.
- First aiders and location of first aid equipment.
- Slips, trips and fall hazards such as trailing cables.
- Drug and alcohol use or abuse by the learner or employee.

Responsibilities:

All trainers, assessors are responsible for completing the risk assessment, implementing control measures and making learners aware of specific hazards and the control measures.

Control and storage:

All risk assessments completed must be kept in the course delivery folder and assessment event risk assessments must be forwarded to the Centre Coordinator/Centre Manager for retention and audit purposes.